



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
EUROPE REGION
UNIT 29353, BOX 200
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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Army Standard Information Systems for Morale, Welfare and Recreation (MWR) Programs

1. The Army has expended significant resources to procure and develop standard systems to enhance our MWR programs and to improve efficiency. We are charged with the mission of deploying these systems in the IMA-E area of operation and enforcing their effective use. Army policy states the use of the standard systems is mandatory. Currently I am concerned about the deployment and use of three important systems:

a. RecTrac is the primary application for management of MWR activities including, but not limited to, fitness centers, youth centers, snack bars, recreation centers, bowling centers, auto skills centers, outdoor recreation centers, equipment rental centers, marinas, arts and crafts centers, and travel camps.

b. The Child and Youth Management System (CYMS) is a modification of RecTrac. It supports specific requirements of the DA Child Care Program. It captures facility usage and provides a record management system for all patrons and child care providers.

c. PRISM is an application that eliminates paper requisitions. It automates the entire contracting process from requester to material delivery.

2. We must support the deployment and use of these systems. Complete information can be optioned at the MWR MIS tab at the IMA-E, FMG Portal: (<https://apps.mwr.army.mil/fmgportal>). Please plan to incorporate successful system deployment and implementation as an objective in your OER Support Form.

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